



WASHINGTON LEGAL MESSENGERS

PROCESS SERVICE  
SPECIAL MESSENGER  
SKIP TRACE  
PROCESS FORWARDING  
LEGAL RESEARCH

last day and time  
for completion

date: | | time:

phone: 206.374.0100  
fax: 206.374.0200

today's date:

| |

firm name: .....

case: .....

address: .....

contact: .....

phone: .....

cause no.: .....

Documents:

client no.: .....

[Empty box for documents]

Special Instructions:

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### Messenger

- PICK UP
- DELIVER ONLY
- RETURN COPY
- ROUND TRIP
- DO NOT FILE RETURN ORIG
- SIGNATURE REQUIRED

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### Process

- SERVE & POST
- SERVE
- POST
- FILE 1ST
- SERVE 1ST

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**Name:** .....

**Residence**

address: .....

city, zip: .....

phone: .....

**Business**

address: .....

city, zip: .....

phone: .....

### Filing:

COUNTY ..... DISTRICT .....

SUPERIOR

AUDITOR

APPEALS COURT  
 I  II

FEDERAL COURT  
 Civil  Bankruptcy  SEA  TAC

SUPREME COURT